



REGISTRATION REQUIREMENTS

Registration will be treated on a first-come, first-served basis

PROGRAMME IN ADVANCED ALTERNATIVE DISPUTE RESOLUTION (Accredited by the University of Pretoria)

The following must accompany your completed application form:

- 1 50% deposit to ensure acceptance (payable by 12 April 2019)
- 2 Copy of identity document
- 3 Condensed CV

Conditions:

- On acceptance of above and once payment has been verified, AFSA's accounts department will issue confirmation that a place has been reserved for the delegate. Please ensure that this confirmation document is presented at the commencement of the module. **AFSA reserves the right to refuse admission to the course if this confirmation is not presented.**
- The outstanding balance is to be paid by **28 June 2019**. **AFSA reserves the right to refuse admission to the course if payment is outstanding.**
- The number of applicants is limited and acceptance of suitable candidates will be on a first-come, first-served basis.
- The course fee includes all course notes, lunches, refreshments and parking but excludes accommodation and travel costs.
- In the case of insufficient applications, AFSA reserves the right to cancel the course as such or a module. In this event, applicants will be informed and all fees will be refunded immediately.
- Unforeseen circumstances may necessitate the appointment of presenters other than from the ones advertised.
- **Entry requirements:** Literate persons with a working understanding of English.
- The course is presented in English.
- A written examination and/or project (per module) is to be completed.
- The course will take place at AFSA, 1st Floor Grindrod Tower, 8A Protea Place, Sandown.
- Cancellations accepted up to 1 month prior to commencement of course or module, but subject to a 10% administration fee. No refunds or cancellations will be allowed within 2 weeks of course commencement. Replacement delegates are acceptable.
- **Delegates are required to be in attendance for the full hours of each block release. Delegates failing to do so may not be certified.**

Please return the application form with your proof of payment to **Selina Tshabalala** at:

Docex 143, Randburg **or**
P.O. Box 653007, Benmore, 2010 **or**
1st Floor Grindrod Tower, 8A Protea Place, Sandown

For further queries, please contact Selina as follows:

Telephone: (011) 320-0600
Facsimile: (011) 320-0532
e-Mail: selina@arbitration.co.za

APPLICATION

STUDENT INFORMATION

SURNAME:

FIRST NAMES:

KNOWN AS:

TITLE: Prof Dr Mr Mrs Ms Other

ID NUMBER:

HOME LANGUAGE:

DIETARY REQUIREMENTS:

POSTAL ADDRESS:

RESIDENTIAL ADDRESS:

TELEPHONE	(Home):	<input type="text"/>
	(Work):	<input type="text"/>
	(Fax):	<input type="text"/>
	(Mobile):	<input type="text"/>

e-MAIL ADDRESS:

PAYMENT INFORMATION

Person/Institution responsible for payment of account (please \checkmark one)

Self Company Bursary Other

If Self

Title: Initials: Surname: ID Number:

Residential Address:

Postal Address:

If Company

Company Name:

V.A.T. Registration Number:

Contact person (accounts):

Telephone Number (accounts):

Physical Address:

Postal Address:

If Bursary

Bursary Granted by:

Contact person (accounts):

Telephone Number (accounts):

Physical Address:

Postal Address:

If Other

Name of Other:

V.A.T. Registration Number:

Contact person (accounts):

Telephone Number (accounts):

Physical Address:

Postal Address:

COURSE INFORMATION

Please ✓ one

	✓	<u>V.A.T.</u> <u>Exclusive</u> <u>Course</u> <u>Fee</u>
<u>Option 1</u> Module 1 plus Module 2 plus Module 3 plus Module 4 – Elective (Labour Arbitration)	<input type="checkbox"/>	R38 000-00
<u>Option 2</u> Module 1 plus Module 2 plus Module 3 plus Module 4 – Elective (Divorce Mediation) or Module 4 – Elective (International Commercial Arbitration) or Module 4 – Elective (Arbitration in the Construction Industry)	<input type="checkbox"/>	R42 000-00
<u>Option 3</u> Additional elective module, having completed option 1 or 2 above Module 4 – Elective (Labour Arbitration) Module 4 – Elective (Divorce Mediation) Module 4 – Elective (Arbitration in the Construction Industry) Module 4 – Elective (International Commercial Arbitration)	<input type="checkbox"/>	R3 000-00
<u>Option 4</u> Stand alone elective module, not having completed option 1 or 2 above Module 4 – Elective (Labour Arbitration) Module 4 – Elective (Divorce Mediation) Module 4 – Elective (Arbitration in the Construction Industry) Module 4 – Elective (International Commercial Arbitration)	<input type="checkbox"/>	R10 000-00 R15 000-00 R15 000-00 R15 000-00

EFT payments to account with following details:

- Account name: The Arbitration Foundation of Southern Africa
- Bank: Standard Bank
- Branch: Sandton (01 81 05)
- Account Number: 22 038 054 6
- Reference: Initial + surname + "Course"

DECLARATION AND UNDERTAKING

I declare that all particulars furnished on this Registration Form are true and correct.

I have read and agree to the conditions stipulated in this Registration Form.

Signature of Applicant:		Date:	
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Signature of person responsible for account:		Date:	
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Programme in Advanced Alternative Dispute Resolution
(Accredited by the University of Pretoria)

2019

- Module 1: **An introduction to conflict management and dispute resolution**
(3 days)
15, 16, 17 May 2019 (Wednesday - Friday)
- Module 2: **Consensus building processes and skills**
(3 days)
20, 21, 22 May 2019 (Monday - Wednesday)
- Module 3: **Arbitration**
(5 days)
24, 25, 26, 27, 28 June 2019 (Monday - Friday)
- Module 4: **Applied Study**
- **Elective 1**
Labour Arbitration
(3 days)
10, 11, 12 July 2019 (Wednesday - Friday)
 - **Elective 2**
Divorce Mediation
(5 days)
12, 13, 14, 15, 16 August 2019 (Monday - Friday)
 - **Elective 3**
International Commercial Arbitration
(5 days)
16, 17, 18, 19, 20 September 2019 (Monday – Friday)
 - **Elective 4**
Arbitration in the Construction Industry
(5 days)
To be Confirmed (5 days)