

REGISTRATION REQUIREMENTS

Registration will be treated on a first-come, first-served basis

PROGRAMME IN ADVANCED ALTERNATIVE DISPUTE RESOLUTION

(Accredited by the University of Pretoria)

The following must accompany your completed registration form:

- 1 **Copy of identity document**
- 2 **Condensed CV**
- 3 **Proof of vaccination against Covid-19**

Upon receipt of the above, an invoice will be issued by AFSA (50% payable by 15 April and the remaining 50% by 24 June 2022)

CONDITIONS:

- On acceptance of above and once payment has been verified, AFSA's accounts department will issue confirmation that a place has been reserved for the delegate. Please ensure that this confirmation document is presented at the commencement of the module. **AFSA reserves the right to refuse admission to the course if this confirmation is not presented.**
- The outstanding balance is to be paid by **24 June 2022**. **AFSA reserves the right to refuse admission to the course if payment is outstanding.**
- The number of applicants is limited and acceptance of suitable candidates will be on a first-come, first-served basis.
- The course fee includes all course notes, lunches, refreshments and parking but excludes accommodation and travel costs.
- In the case of insufficient applications, AFSA reserves the right to cancel the course as such or a module. In this event, applicants will be informed and all fees will be refunded immediately.
- Unforeseen circumstances may necessitate the appointment of presenters other than from the ones advertised.
- **Entry requirements:** Literate persons with a working understanding of English.
- The course is presented in English.
- A written examination and/or project (per module) is to be completed.
- The course will take place at AFSA, 1st Floor Grindrod Tower, 8A Protea Place, Sandown.
- Cancellations accepted up to 1 month prior to commencement of course or module, but subject to a 10% administration fee. No refunds or cancellations will be allowed if cancelled less than two weeks before the date of commencement of the course. Replacement delegates are acceptable.
- **Delegates are required to be in attendance for the full hours of each block release. Delegates failing to do so may not be certified.**

Please return the registration form to **Selina Tshabalala** at: (Invoice to follow)

Docex 143, Randburg **or**

P.O. Box 653007, Benmore, 2010 **or**

1st Floor Grindrod Tower, 8A Protea Place, Sandown

For further queries, please contact Selina as follows:

Telephone: +27 (0)11 320 0600

Facsimile: +27 (0)11 320 0532

E-mail: selina@arbitration.co.za

REGISTRATION FORM

STUDENT INFORMATION

SURNAME: FIRST NAMES:

KNOWN AS: TITLE: Prof Dr Mr Mrs Ms Other.....

ID NUMBER: HOME LANGUAGE:

CELL NO.: E-MAIL:

WORK CONTACT NO.: HOME CONTACT NO:

POSTAL ADDRESS:

RESIDENTIAL ADDRESS:

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DIETARY REQUIREMENTS:

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PAYMENT INFORMATION

Person/Institution responsible for payment of account (please ✓ one)

Self Company Bursary Other:

IF SELF

Title: Initials: Surname: ID Number:

Residential Address:

.....

Postal Address:

IF COMPANY

Company Name: V.A.T. Registration No.:

Contact person (accounts): Telephone No.:(Accounts):

Physical Address:

.....

Postal Address:

IF BURSARY

Bursary Granted by:

Contact person (accounts): Telephone No.(Accounts):

Physical Address:

.....

Postal Address:

IF OTHER

Name of other: V.A.T. Registration No.:

Contact person (accounts):..... Telephone No.:(Accounts):

Physical Address:.....

.....

Postal Address:.....

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REGISTRATION DETAILS AND COST

I hereby wish to register for the **PROGRAMME IN ADVANCED ALTERNATIVE DISPUTE RESOLUTION** which includes Mediation, Arbitration and an elected specialisation module.

Please indicate the specialisation module of your choice:

Module A – Arbitration in the Construction Industry

Module B – International Commercial Arbitration

Module C – Labour Arbitration

Cost R30,000 excl. VAT (R34,500 incl. VAT)

I also wish to register for an **ADDITIONAL SPECIALISATION MODULE** at R3000 per module.

Please indicate the specialisation module of your choice:

Module A – Arbitration in the Construction Industry

Module B – International Commercial Arbitration

Module C – Labour Arbitration

Cost per module R3,000 excl. VAT (R3,450 incl. VAT)

I wish to register for the following **STAND-ALONE SPECIALISATION MODULE** at R15000 per module.

Please indicate the stand-alone specialisation module/s you wish to register for:

Module A – Arbitration in the Construction Industry

Module B – International Commercial Arbitration

Module C – Labour Arbitration

Cost per module R15 000 excl. VAT (R17,250 incl. VAT)

TOTAL INCL. VAT	
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PAYMENT

Upon registration, an invoice will be issued with the necessary payment details.

DECLARATION AND UNDERTAKING

I declare that all particulars furnished on this Registration Form are true and correct.

I have read and agree to the conditions stipulated in this Registration Form.

Signature of Applicant

Date

Signature of person responsible for account

Date

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CALENDAR 2022

Module 1: MEDIATION
17 - 20 May 2022
(4 days – Tuesday to Friday)

Module 2: ARBITRATION
20 - 23 June 2022
(4 days – Monday to Thursday)

Module 3: APPLIED STUDY

- **Specialisation Module A**
Arbitration in the Construction Industry
24 - 28 October 2022
(5 days – Monday to Friday)

- **Specialisation Module B**
International Commercial Arbitration
19 - 23 September 2022
(5 days – Monday to Friday)

- **Specialisation Module C**
Labour Arbitration
15 - 19 August 2022
(5 days – Monday to Friday)
