

REGISTRATION REQUIREMENTS

Registration will be treated on a first-come, first-served basis

PROGRAMME IN ADVANCED ALTERNATIVE DISPUTE RESOLUTION

(Accredited by the University of Pretoria)

The following must accompany your completed registration form:

- 1 Copy of identity document**
- 2 Condensed CV**

Upon receipt of the above, an invoice will be issued by AFSA
(50% payable by 02 May 2024 and the remaining 50% by 1 July 2024)

CONDITIONS:

- On acceptance of above and once payment has been verified, AFSA's accounts department will issue confirmation that a place has been reserved for the delegate. Please ensure that this confirmation document is presented at the commencement of the module. AFSA reserves the right to refuse admission to the course if this confirmation is not presented.
- The outstanding balance is to be paid by 1 July 2024. AFSA reserves the right to refuse admission to the course if payment is outstanding.
- The number of applicants is limited and acceptance of suitable candidates will be on a first-come, first-served basis.
- The course fee includes all course notes, lunches, refreshments and parking but excludes accommodation and travel costs.
- In the case of insufficient applications, AFSA reserves the right to cancel the course as such or a module. In this event, applicants will be informed and all fees will be refunded immediately.
- Unforeseen circumstances may necessitate the appointment of presenters other than from the ones advertised.
- Entry requirements: Literate persons with a working understanding of English.
- The course is presented in English.
- A written examination and/or project (per module) is to be completed.
- The course will take place at AFSA, 1st Floor Grindrod Tower, 8A Protea Place, Sandown.
- Cancellations accepted up to 1 month prior to commencement of course or module, but subject to a 10% administration fee. No refunds or cancellations will be allowed if cancelled less than two weeks before the date of commencement of the course. Replacement delegates are acceptable.
- Delegates are required to be in attendance for the full hours of each block release. Delegates failing to do so may not be certified.

Please return the registration form to Selina Tshabalala at: (Invoice to follow)

Docex 143, Randburg or

P.O. Box 653007, Benmore, 2010 or

1st Floor Grindrod Tower, 8A Protea Place, Sandown

For further queries, please contact Selina as follows:

Telephone: +27 (0)11 320 0600

Facsimile: +27 (0)11 320 0532

E-mail: selina@arbitration.co.za

REGISTRATION FORM

STUDENT INFORMATION

SURNAME: FIRST NAMES:.....
KNOWN AS:..... TITLE: Prof Dr Mr Mrs Ms Other.....
ID NUMBER: HOME LANGUAGE:
CELL NO.: E-MAIL:
WORK CONTACT NO.: HOME CONTACT NO:
POSTAL ADDRESS:.....
RESIDENTIAL ADDRESS:.....
.....
DIETARY REQUIREMENTS:

PAYMENT INFORMATION

Person/Institution responsible for payment of account (please ✓ one)

Self Company Bursary Other:

IF SELF

Title:..... Initials:..... Surname:..... ID Number:.....
Residential Address:.....
.....
Postal Address:.....

IF COMPANY

Company Name:..... V.A.T. Registration No.:.....
Contact person (accounts):..... Telephone No.:(Accounts):.....
Physical Address:.....
.....
Postal Address:.....

IF BURSARY

Bursary Granted by:.....
Contact person (accounts):..... Telephone No.(Accounts):.....
Physical Address:.....
.....
Postal Address:.....

IF OTHER

Name of other:..... V.A.T. Registration No.:.....

Contact person (accounts):..... Telephone No.:(Accounts):.....

Physical Address:

.....

Postal Address:

REGISTRATION DETAILS AND COST

I hereby wish to register for the **PROGRAMME IN ADVANCED ALTERNATIVE DISPUTE RESOLUTION** which includes Mediation, Arbitration and an elected specialisation module.

Please indicate the specialisation module of your choice:

Module A – Arbitration in the Construction Industry

Module B – International Commercial Arbitration

Module C – Labour Arbitration

Cost R30,000 excl. VAT (R34,500 incl. VAT)

I also wish to register for an **ADDITIONAL SPECIALISATION MODULE** at R3,000 per module.

Please indicate the specialisation module of your choice:

Module A – Arbitration in the Construction Industry

Module B – International Commercial Arbitration

Module C – Labour Arbitration

Cost per module R3,000 excl. VAT (R3,450 incl. VAT)

I wish to register for the following **STAND-ALONE SPECIALISATION MODULE** at R15,000 per module.

Please indicate the stand-alone specialisation module/s you wish to register for:

Module A – Arbitration in the Construction Industry

Module B – International Commercial Arbitration

Module C – Labour Arbitration

Cost per module R15,000 excl. VAT (R17,250 incl. VAT)

TOTAL INCL. VAT

PAYMENT

Upon registration, an invoice will be issued with the necessary payment details.

DECLARATION AND UNDERTAKING

I declare that all particulars furnished on this Registration Form are true and correct.

I have read and agree to the conditions stipulated in this Registration Form.

Signature of Applicant

Date

Signature of person responsible for account

Date



AFSA

The Arbitration Foundation of Southern Africa
NPC



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AFSA PROGRAMME

IN ADVANCED ALTERNATIVE DISPUTE RESOLUTION

(Accredited by the University of Pretoria)

CALENDAR 2024

Module 1: **ARBITRATION** (Compulsory)
6 – 9 May 2024
(4 days – Monday to Thursday)

Module 2: **MEDIATION** (Compulsory)
3 – 7 June 2024
(5 days – Monday to Friday)

Module 3: **APPLIED STUDY**

- Specialisation Module A
Labour Arbitration
8 – 12 July 2024
(5 days – Monday to Friday)

- Specialisation Module B
International Commercial Arbitration
16 – 20 September 2024
(5 days – Monday to Friday)

- Specialisation Module C
Arbitration in the Construction Industry
14 – 18 October 2024
(5 days – Monday to Friday)
