



AFSA

The Arbitration Foundation of Southern Africa
NPC

AFSA FACILITIES



Professional spaces
designed for
**dispute
resolution**

Venues specially designed for **dispute resolution**

At the Arbitration Foundation of Southern Africa (AFSA), we understand that the right environment can significantly enhance the arbitration and mediation process. Our facilities in Sandton, Pretoria, and Cape Town are purpose-designed to provide a seamless experience, whether your hearing is in-person, hybrid, or fully remote.



Hybrid & Remote Hearings

AFSA offers advanced remote and hybrid hearing capabilities:

- Secure Zoom-based hearings with full functionality
- Real-time recording and translation
- **Remote Hearing Protocol** to guide participants
- Full administrative and IT support

Whether your matter involves local or international parties, we ensure an efficient, professional, and secure digital hearing environment.



Additional services

PHOTOCOPYING

Codes issued per matter
on request

RECORDING

Available through the
Zoom platform

PARKING

Secure undercover
parking included



Locations

Sandton (AFSA Headquarters)

Grindrod Tower, 8A Protea Place,
Sandton, Johannesburg



Pretoria

Groenkloof Chambers, 205 Florence
Ribiero Ave, Groenkloof Ext 11



Cape Town

8th Floor, 38 Wale Street Chambers,
38 Wale Street, Cape Town



Bookings

All bookings require confirmation of payment to secure. A 50% non-refundable deposit is applicable. Full payment must be received within five days of invoicing.

For quotes, room availability, or to complete a booking:

[CLICK HERE TO SUBMIT A REQUEST](#)



AFSA Sandton Facilities

AFSA Sandton offers a range of hearing and meeting rooms equipped with technology and supported by professional administrative and IT staff.

Included Features:

- Audio systems, cameras, and side screens in all rooms (except the China Room)
- Translation booths for multilingual proceedings (Africa & Griqua Rooms)
- Fully licensed Zoom platform with recording, live transcription, and simultaneous translation channels
- Breakaway rooms for private caucusing
- Pause areas with tea/coffee
- Safe undercover parking



Room Options & Capacities

Room	Capacity	Rate per day (excl. VAT)
Africa Room	50	R6 500
Alabama Room	20	R5 500
Griqua Room	20	R5 500
China Room	18	R5 500

Note: Rooms can be booked by day, week, or longer





Africa Room

Historical Note:

Named in tribute to the progress of arbitration across the African continent, the Africa Room symbolises pan-African collaboration and innovation in dispute resolution.

Capacity: 50

Rate: R6,500/day

Flexible Layouts: Auditorium, Classroom or Discussion



Facilities:

- Suitable for large hearings, workshops, or training
- Two breakout rooms (10 people each)
- Access to an adjoining atrium for overflow or informal discussions
- Equipped for remote and hybrid hearings with Zoom integration
- Translation booths for multilingual proceedings





Alabama Room

Historical Note:

Inspired by the Alabama Claims, a landmark 19th-century arbitration between the US and UK that paved the way for the peaceful resolution of international disputes and established the legitimacy of arbitration as a global practice.

Capacity: 20

Rate: R5,500/day

Facilities:

- Hearing room for up to 20 people
- Two breakout rooms (8 people each)
- Arbitrator's private room
- Pause area for refreshments
- Translation booth
- Full AV system with Zoom functionality





Griqua Room

Historical Note:

Commemorates the Keate Award, one of the earliest known arbitration decisions on African soil. The case resolved a territorial dispute between the Griquas, the Transvaal, and the Free State after the diamond discoveries of the 1800s.

Capacity: 20

Rate: R5,500/day

Facilities:

- Hearing room for 20 people
- Two breakout rooms (10 people each)
- Dedicated arbitrator's room
- Spacious reception and pause area
- Translation booth
- AV, camera, side screens, and Zoom functionality



China Room

Historical Note:

Named in honour of the China-Africa Joint Arbitration Centre (CAJAC), reflecting AFSA's commitment to facilitating international dispute resolution, particularly across China-Africa commercial corridors.

Capacity: 18

Rate: R5,500/day

Facilities:

- Hearing room for 18 people
- Two breakout rooms (up to 8 people each)
- Translation or interpreter's booth
- Full AV setup and Zoom integration with translation features
- Pause area with refreshments



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Contact us

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